



# "Fill Ya Baking Tins"

Coupland's Bakeries Order Form

**Contact Details:**

Organisation Name\* \_\_\_\_\_

Address\* \_\_\_\_\_

Contact Person\* \_\_\_\_\_

Contact Phone\* \_\_\_\_\_

Email Address\* \_\_\_\_\_

**Collection Details:**

Coupland's Bakeries Store: \_\_\_\_\_

Date \_\_\_\_\_

Preferred Time \_\_\_\_\_

*\*Required field*

Product	Price Each	Quantity	Total
Biscuit Bites - Afghan	\$3.00		\$
Biscuit Bites - Apricot Yoghurt	\$3.00		\$
Biscuit Bites - Choc Chip	\$3.00		\$
Biscuit Bites - Shortbread	\$3.00		\$
Biscuit Bites - Super Choc Chip	\$3.00		\$
<b>Total:</b>			<b>\$</b>

*Please note there is a minimum order value of \$100.00 unless pre-authorized.*

If you have any further questions or would like more information on our other Fundraising Options, please don't hesitate to contact your local store, email us at [fundraising@couplands.co.nz](mailto:fundraising@couplands.co.nz) or visit [www.couplands.co.nz/fundraising](http://www.couplands.co.nz/fundraising).

Terms & conditions apply - see reverse.

## Terms and Conditions

1. Retail prices are subject to change without notice.
2. Coupland's Bakeries reserves the right to limit the quantities of any product or service that we offer.
3. All fundraising orders must be placed on an official Coupland's Bakeries Order Form.
4. The Customer will be liable for every order made under their name. Coupland's Bakeries accepts no liability for discrepancies that may arise due to incorrect ordering.
5. Order confirmation is required no less than 5 working days prior to advised collection date.
6. Full payment is required no less than 48 hours prior to agreed collection date.
7. As part of the Food Safety Act, Coupland's Bakeries conducts a "No Returns" policy for all products ordered in excess.
8. a) Cancellation of orders, excluding chilled products, must be received no less than 72 hours prior to pickup.  
b) Cancellation / amendment of any chilled products must be received no less than 5 working days prior to pickup.  
We reserve the right to charge for any cancelled orders outside of this timeframe.
9. All fundraising orders are not eligible for any promotional activity that may be current in any Coupland's Bakeries stores.
10. Transportation, correct handling and storage of all products, are the sole responsibility of the customer. Coupland's Bakeries accepts no liability for any consequential, indirect or special damage or loss of any kind whatsoever arising from or in relation to the Customer's use of, or inability to use Coupland's Bakeries Fundraising Forms or the delivery or failure to deliver any products.
11. Order forms remain the property of Coupland's Bakeries. All information will be collected and stored by Coupland's Bakeries in accordance with the Privacy Act 1993. You have the right to access your personal information and request correction of any errors in it pursuant to the Privacy Act 1993.
12. Coupland's Bakeries does not accept personal cheques as payment.

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### *To pay by Direct Credit:*

Coupland's Bakeries **ANZ 01 0815 0065323 003**

The organisation name and collection store is to be used as reference.  
Orders must be paid for no less than 48 hours prior to collection date.

### *To pay by Credit Card:*

Name on Credit Card \_\_\_\_\_  
Credit Card Number \_\_\_\_\_  
Expiry Date \_\_\_\_ / \_\_\_\_  
CCV \_\_\_\_\_



*The Home of Good Baking*

[www.couplands.co.nz/fundraising](http://www.couplands.co.nz/fundraising)



# "Fill Ya Baking Tins"

## Customer Pre-order Sheet

Name: \_\_\_\_\_

Room No. / Team: \_\_\_\_\_

Please return to: \_\_\_\_\_

Date Due: \_\_\_\_\_

**\$1.00 from every pack sold will be donated to:** \_\_\_\_\_

Name	Address	Phone	Biscuit Bites Afghan \$4.00	Biscuit Bites Apricot Yog \$4.00	Biscuit Bites Choc Chip \$4.00	Biscuit Bites Shortbread \$4.00	Biscuit Bites Super Choc Chip \$4.00	Total
Joe Bloggs	140 Buchanans Road	123 1234	2		2	4		\$32.00
<b>Total:</b>								<b>\$</b>